Annual report of the Friends of Cambridge University Library
2016-2017

The aims and management of the Friends

The objective of the Friends is to advance the education of the public by supporting and furthering the charitable work of the University Library. The Committee has responsibility for the following:

a) to encourage regular and one-off donations to the Library from persons who wish to be Friends, to be used for the purchase of items or services chosen by the University Librarian in consultation with the Friends’ Committee and/or the Financial Panel and for the general purposes of the Library;
b) to maintain the record of the current membership of the Friends;
c) to organise events and activities for members of the Friends in co-operation with the Library, including lectures and educational visits. Individual Friends and their guests taking part in them shall pay the Library for attendance at such events and activities;
d) to engage in any other lawful activities to support the Library.

The activities recorded in this report are those undertaken in order to carry out the Friends’ aims. The affairs of the Friends are conducted by a Committee ordinarily consisting of a President, Secretary, and not less than ten nor more than sixteen other members.

The President and Secretary are appointed annually at the AGM on the recommendation of the Librarian. Other Committee members are elected at the AGM for terms of three years renewable for a second term but not thereafter until the lapse of two years. The Committee can co-opt members to serve for one year, subject to there being no more than two co-opted members at any time.

The Committee

Members of the Committee on 31 July 2017 were Dr Gordon Johnson (President), Mr William Hale (Hon. Secretary), Mrs Catherine Ansorge, Mrs Pat Aske, Lady Julia Boyd, Ms Lucy Brazg (maternity cover), Sir Charles Chadwyck-Healey, Professor Mirjam Foot, Ms Kimberley Greed, Ms Emily Hinks, Dr Boris Jardine, Ms Celine Ophelders, Mr Mark Purcell, Dr Derek Scales and Dr Tim Underhill.

At the Annual General Meeting on November 9th 2016 Dr Gordon Johnson was re-elected as President for a further year and William Hale as Honorary Secretary. Brian Corley, Peter Jones and Mark Nicholls stepped down from the committee and Suzanne Paul was re-elected as Treasurer for another year.

The Committee met three times during the year, on 25 October 2016, 24 February and 14 June 2017.

Membership

On 31 July 2017 there were 608 members of the Friends. We would also like to thank Friends who contribute in excess of the basic subscription. To recognise those who give at the higher level of £100 or more per year the Rotherham Circle was created in June 2017. On 31 July 2017 there were 13 members.

Volunteers

We would like to thank a team of volunteers, comprising Mrs Julia Allen Manheim, Mrs Fay Bendall, Mr Peter Bird, Jacqueline Carter-Silk, Mrs Jennifer Donkin, Mrs Catharina Edwards, Mr David Gardiner, Mrs Rosemary Gardiner, Ms Hilary Goy, Ms Katherine Mcleod, Mrs Rosemary Pennington, Dr Gillian Rogers, Dr Derek Scales, Derek Turnidge, and Mr Johannes van Vuren.
**The Friends Bulletin**

Number 38 of the Bulletin is due to be sent to members in December 2017.

**Purchases and Donations**

**New Process for Donating Funds to the Library**

At a meeting of the Committee on 14 June, the committee approved a change to the Friends’ funding allocation process so that the newly established Special Collections Major Acquisitions Group, Chaired by Mark Purcell, has responsibility of allocating the Friends annual grant throughout the year. The committee will decide the grant amount annually and if extra funding is needed, the group can contact officers and Library staff on the committee, which would in effect be a new Financial Panel.

This will allow funds to be used when urgently needed, and enables the Special Collections Major Acquisitions Group to consider the strategic importance of each acquisition within UL collections. Friends will receive a quarterly report which will be circulated to members. A set of guidelines will be produced by the committee to present to the Special Collections Major Acquisitions Group with regard to the use of Friends funding.

The Committee also agreed that ad hoc requests can be made to the new Financial Panel by the Librarian and senior leadership team for projects in addition to special collections, for example for smaller items, digitisation or cataloguing. This would be in addition to annual exhibition centre funding, and an annual fundraising appeal for a larger ticket-item.

**Allocation of the Friends Annual Grant in 2017**

Since 2017 would present as a transitional year between the previous system of allocating funds, and the allocation of funds by the new system, the committee suggested that the Friends offer their full £20,000 grant for 2017 to a single item: a newly available poetry manuscript by Siegfried Sassoon. The cost of acquiring and digitising this item would be £35,000, so the committee suggested that Friends fundraise for the remaining £15,000.

**Acquisitions**

In addition to funds given to the Library for the Sassoon Manuscript, the following acquisitions were made possible this year through the support of the Friends. Some of these items purchased include:

**The Manuscripts Department:**
- John Wood, Archive relating to the publication of his Travel and sport in Turkestan (1910) by Chapman and Hall of London and D. Appleton of New York, including a draft typescript, photographic negatives and prints, copper half-tone plates, and correspondence.

**The Maps Department:**

**The Music Department:**
- Franz Liszt, Missa quatuor vocum ad aequales concinente organo (Leipzig, 1853). Proof copy of the first edition of the vocal parts for Tenore I-II and Basso I-II.

**The Japanese Department**
The Rare Books Department:

- Johann Samuel Schröeter, Musei Gottwaldiani testaceorum, stellarum marinarum et coralliorum quae supersunt tabulæ (Nürnberg, 1782). Description of the Wunderkammer of Christoph Gottwald (1636-1700), with engraved plates by Daniel Schultz the Younger (1615-1683).
- Desiderius Erasmus, Lingua (Basel, August 1525). The first edition of Erasmus’s work on speech and language, containing an inscription by a sixteenth-century owner and contemporary annotations.

Other donations made by Friends

The Library and Committee is also extremely grateful for all legacy gifts and donations of books, periodicals or cash made by members of the Friends. £69,000 has been donated to the Library through various gifts generously made by Friends directly to Library departments. The Library has also received a very generous legacy donation of £315,000 by a former Life Member who kindly considered the Library in their will. Alongside monetary donations, the Library has also gratefully received items and collections from Professor Sir Alan Bowness, Professor Richard Bowring and Cliff Webb.

Activities

Friends Events:

Friends enjoyed a variety of events during the 2016 – 2017 programmes. Dr Kevin Gardner began with a launch of his anthology: Building Jerusalem, and later in the year Friends hosted the first Library Christmas Party which saw a wonderful carol performance by the Library choir. Dr Anne Toner gave a talk to Friends about Jane Austen’s life and works in March 2017, and in April Friends were invited to the Stationers’ Company annual Archive Evening, organised by Dr Gordon Johnson, to explore 17th century transformations in print. Friends were also offered several themed tower tours throughout the year, including a Halloween tour and a look at the tower’s collection of fashion and cookery books. Finally, the Friends Summer Party was held in the Main Reading Room on 28th June and included a performance from the Cambridge University Trumpet Ensemble, a display of items from the Library’s Sassoon archive and a speech from Gordon Johnson who presented the the Rose Book-Collecting Prize to Wilder Wohns before introducing the new University Librarian Dr Jessica Gardner. Dr Johnson asked Friends to donate towards the acquisition and digitisation of a poetry manuscript by war poet, Siegfried Sassoon.

Library Exhibitions:

Members of the Friends were invited to two exhibition events over the year, the first a talk by Dr Jill Whitelock on the Library’s second anniversary year exhibition: Curious Objects. The second event was a talk by Dr Ben Outhwaite on the Library’s Discarded History exhibition, exploring the Genizah of Medieval Cairo.

Obituary

We record with regret the deaths of Michael O’Donoghue, Mr R J E Chapman & Mr B D Duncan, Mr Frank Collieson, John S Adams, Lord Thomas of Swynnerton, Professor Richard Pfaff, Mrs Patricia Playfair-Woodward.
# Financial Report August 2016 - July 2017

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<td><strong>Balance Brought Forward</strong></td>
<td>£109,285</td>
<td>£127,041</td>
<td>£116,415</td>
<td>£136,197</td>
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**Income**

- Subscriptions (incl. Gift Aid) | £21,172 | £14,812 | £10,427 | £7,319 | £7,428 |
- Income from Events | £960 | £38 | £89 | £195 | £288 |
- Donations | £9,979 | £9,570 | £9,255 | £6,804 | £4,192 |
- Investment Income | £4,031 | £3,911 | £3,779 | £3,807 | £3,729 |

| **Total Income** | £36,143 | £28,331 | £23,550 | £18,125 | £15,637 |

**Expenditure**

- Donation for Library | (£34,139) | (£20,000) | (£20,000) | (£24,167) | (£10,000) |
- Additional Donations for the Library | (£5,631) | | | | |
- Contribution to Exhibition Centre | (£6,500) | | | | (£13,000) |

| **Total Donations to Library** | (£34,139) | (£32,131) | (£20,000) | (£37,167) | (£10,000) |

- Salary | (£13,890) | | | | (£10,196) |
- Overhead | (£3,889) | | | | (£2,855) |
- Printing and stationery | (£3,699) | (£3,473) | (£2,123) | (£2,230) |
- Postage | (£1,572) | (£952) | (£772) | (£881) | (£505) |
- Training | (£33) | | | | (£179) |
- Events | (£1,205) | (£2,145) | (£753) | (£776) | (£1,499) |

| **Total Costs** | (£24,289) | (£19,800) | (£3,648) | (£3,887) |

| **Total Expenditure** | (£58,428) | (£51,931) | (£23,648) | (£41,054) | (£12,004) |

**In-Year Surplus / (Deficit)** | (£22,285) | (£23,600) | (£98) | (£22,929) | £3,633 |

**Revaluation of CUEF Investment** | £13,553 | 5,843 | 5,687 | 3,147 | 14,100 |

| **Balance Carried Forward** | £100,553 | £109,285 | £127,041 | £116,415 | £136,197 |

**Additional income from Friends** | £383,719 |
- Legacy Donations (direct to Library) | £314,792 |
- Other Donation (direct to department) | £68,927 |
## Breakdown of Friends income (excluding investment) 2013 - 2017

<table>
<thead>
<tr>
<th>Year</th>
<th>2013</th>
<th>2014</th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
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<tbody>
<tr>
<td><strong>Subscriptions</strong></td>
<td>£7,428</td>
<td>£7,319</td>
<td>£10,427</td>
<td>£14,812</td>
<td>£21,172</td>
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<tr>
<td><strong>Donations</strong></td>
<td>£4,192</td>
<td>£6,804</td>
<td>£9,255</td>
<td>£9,570</td>
<td>£9,979</td>
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<tr>
<td><strong>Events</strong></td>
<td>£288</td>
<td>£195</td>
<td>£89</td>
<td>£38</td>
<td>£960</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td>11,908</td>
<td>14,318</td>
<td>19,771</td>
<td>24,420</td>
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### Friends Income (excluding investment) 2013-2017

![Line graph showing income trends from 2013 to 2017 for subscriptions, donations, and total income.](chart.png)