Advanced Searching Methods in iDiscover

1. Advanced searching
   - Click on the ‘Advanced Search’ option (to the right of the iDiscover search box):

   This opens the advanced search screen to allow/begin refining your search further.

   **Note:** If you do a simple search and then select ‘[ ] ADVANCED SEARCH’, iDiscover will carry forward the search term you have already entered. Similarly, if you begin a search in [ ] ADVANCED SEARCH and then return to SIMPLE SEARCH, the search term will also be carried through.

2. Refining your advanced search
   - Use the drop down boxes in the advanced search screen to define your search criteria in detail:

   - You can use ‘AND’, ‘OR’ and ‘NOT’ as options for refining for each additional line within the search query.
   - Select ‘Any field’ to choose from title, author/creator, subject or classmark.
   - Select ‘contains’ to decide if the search should contain, be exact or start with the search word.
   - You can add additional lines and criteria by selecting ‘+ ADD A NEW LINE’.

   **Note:** As you add new lines, the overall search query appears at the bottom of the screen
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- To remove your advanced search details, use: CLEAR

- You can also limit results to:

  - **Library**: Choose from Books, eBooks, Online Resources, or a specific library
  - **Material Type**: Articles, Journals, Images, Audio Visual or All items
  - **Language**: A range of languages
  - **Publication Date**: Any year, a specific date, last year, last 2 years, last 5 years, last 10 years, last 20 years

  **Note**: You can also use the filters in the ‘Refine my results’ area of the results page for precise dates (See Quick Guide: Refining, expanding and ordering your results).

- Click on SEARCH to retrieve your advanced search results.
3. **Truncation Searching**

If you are not sure of a spelling (of multiple letters) or want to retrieve similar words (e.g. London, Londoner), you can use the ‘*’. A search for "parad* lost" will retrieve results for ‘paradise lost’, plus any results for e.g. ‘parade lost’. This works in both the simple and advanced search.

4. **List of results**

When you search for items, a list of results is displayed:

- The number of results and pages are shown in the top left of the screen.
- Each result has an icon (or book cover) followed by a brief description of the item.
- Result information includes: title, author, resource type (e.g. book, article, review). There are also links to see where the item is located or if it is available to access online as full text.
- Search results are paginated and there is a page-turner icon to turn to more pages and load more results (or click on the ‘load more results’ button which appears at the bottom of a page).
- Click on a record to view the detailed results information (you can also open results in a new window or tab by right clicking):
• To send details (as email, permalinks, citations or in RIS to reference managers) or print, use the icons in the ‘Send to’ section.