

'My library account' in iDiscover

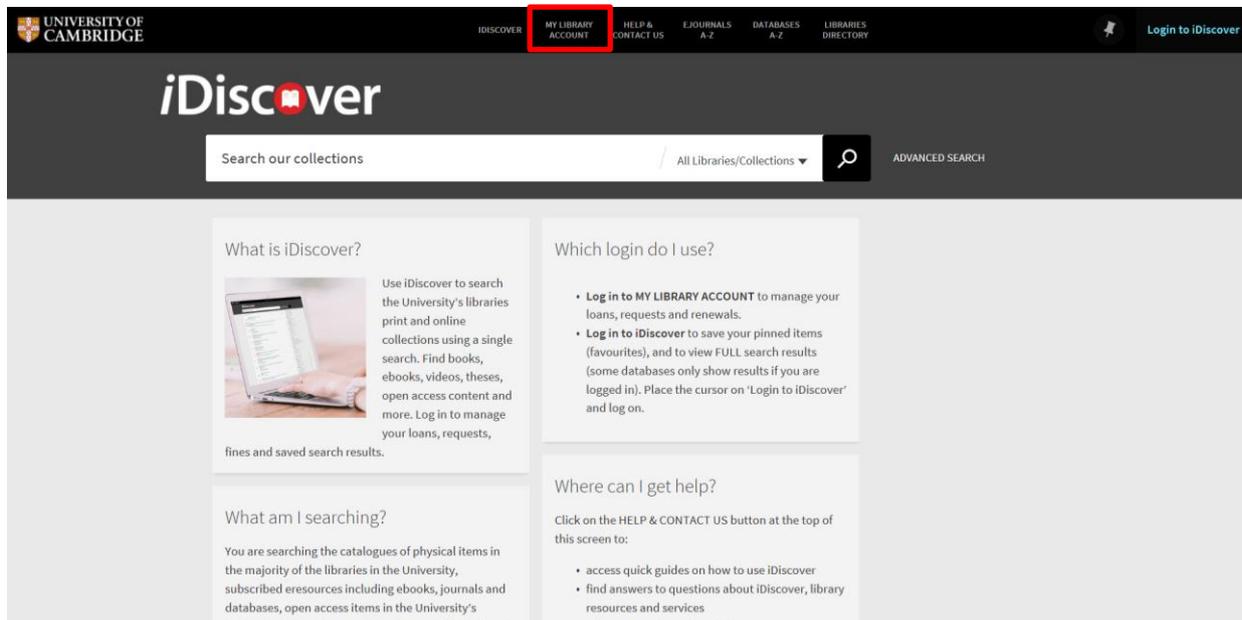
The 'My library account' area of iDiscover offers you the ability to:

- view loans and renew items;
- view borrowing rights and any fines or fees;
- view and cancel requests.

You will need to log into 'My library account' to see your account details and carry out any of the functions above.

1. Logging into 'My library account'

- Click on 'MY LIBRARY ACCOUNT' in the top navigation bar:



A login screen will appear:

My Library Account

Log in with Raven (recommended for personal devices)

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Log in with Library Card Barcode and Surname (recommended for shared devices and kiosk terminals)

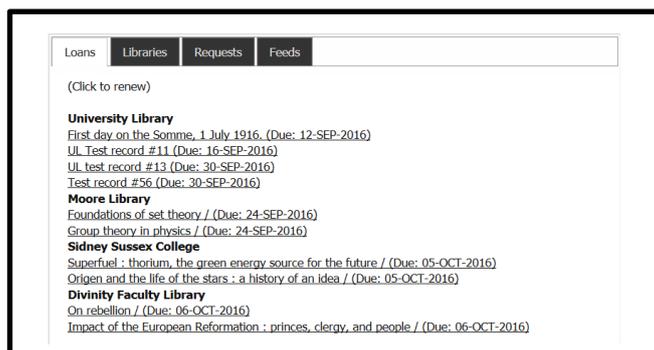
Barcode:

Surname:

QUICK GUIDE TO iDISCOVER: My library account

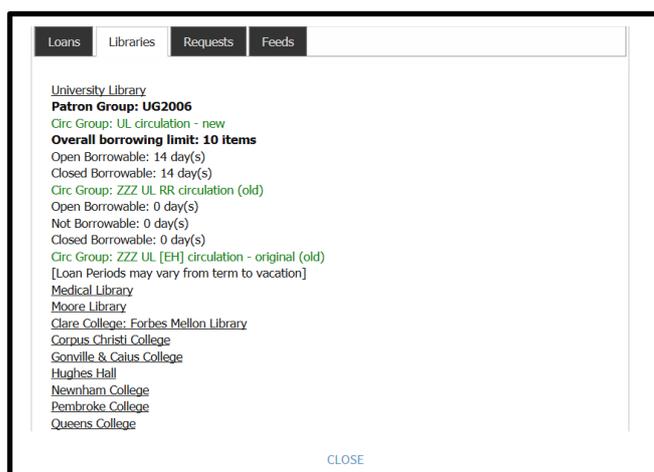
There are two separate logging in options:

1. **Current members of the University:** Select the 'log in with Raven' option. A Raven login screen will appear for you to enter your Raven details.
 2. **Non-University members:** Log in using your library card barcode and surname. Note: This will work for all library accounts recognised by the University of Cambridge. For information about accessing libraries within Cambridge, go to the libraries directory: http://www.lib.cam.ac.uk/libraries_directory/libraries_directory_n.cgi
- Log in using one of the above methods. You will then see your library account details:



There are 3 main tabs in your account area:

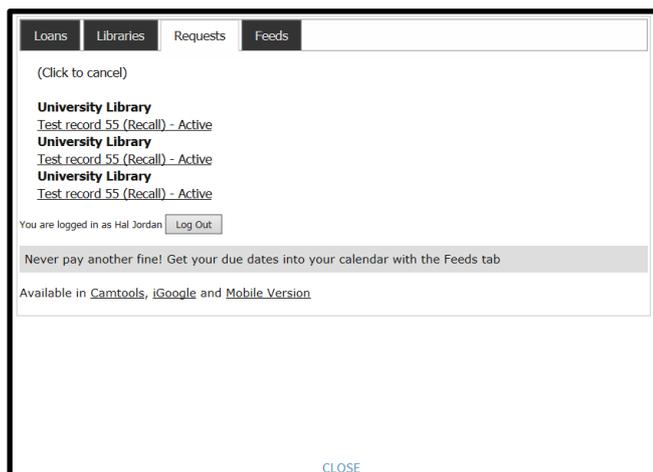
1. **Loans:** You can view the items you have on loan and renew items (See Quick Guide: Requesting and renewing items). To renew items, you click on the title of the item.
2. **Libraries:** You can view borrowing rights in different libraries and any fines or fees associated with your account:



Note: Fines and fees cannot be paid online through iDiscover. You will need to pay these directly to the individual library.

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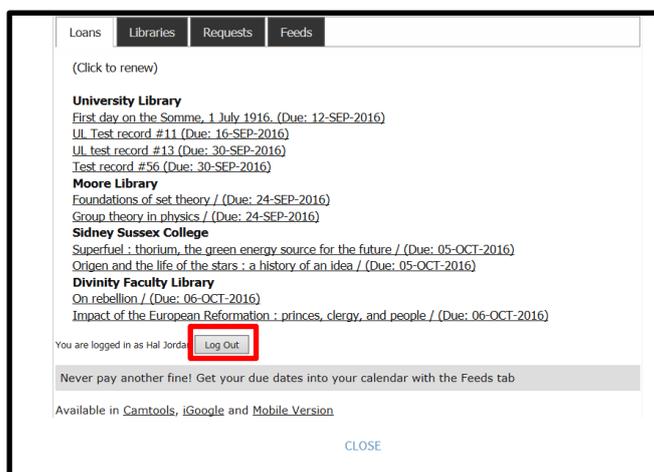
3. **Requests:** You can view and track any requests you have made. You can also cancel requests here (See Quick Guide: Requesting and renewing items):

**2. Logging out of 'My library account'**

If you are logged into 'My Library Account' with Raven, you will need to close your browser to log out of Raven on your machine.

Note: This login option is ideal if you are using your own PC or personal device. However, if you are accessing iDiscover on library terminals or a shared computer, please use the barcode login option.

- If you logged in using your library card barcode and surname, there is a 'log out' option at the bottom of every screen within your 'My library account' area:



- Click on 'log out'. This will log you out of your 'My library account' and return you to the login screen.

Important: To view your 'My favourites' area and items you have pinned (saved), you will need to separately log in to iDiscover. **This is a different login.** The login for iDiscover can be found at the top right of the navigation bar (see Quick Guides: Saving your results; Logging in to iDiscover):