Present: Niamh Tumelty (Chair, Engineering), Nicholas Cutler (Computer Laboratory), Markus Kuhn (Computer Laboratory), Kirsten Lamb (Engineering), Sue Lambert (Moore Library), Stephen Dale (JCS Team), Joanne Farrant (JCS Team)

Apologies: Yvonne Nobis (Moore Library), Helen Stevens-Smith (Chemical Engineering and Biotechnology), David Wills (JCS Team)

1. Declaration of interests

There were no declarations of interest.

2. Minutes of the previous meeting

The minutes of the meeting held on 7th November 2017 were approved.

3. Matters arising

There were no matters arising.

4. Matters of interest form the UL

Joanne Farrant informed the Committee that Stephen Dale, who had worked on the JCS since it was first established, would be retiring at the end of February 2018. The Committee wished to record their thanks to Stephen for his considerable contribution to the Scheme over the years.

5. Financial matters

Joanne reported that a planning round submission had been made on behalf of the JCS based on maintaining a steady state and therefore asking for an increase of only 1%, in line with increases across the University as a whole.

6. Journals Working Group

Joanne reported that there had been a meeting in January of the Working Group which had been set up to consider the University’s response to big deals.

JISC were resisting the demand from Taylor and Francis to introduce a 20-year rolling wall archive as part of the 2018 renewal. It was felt that accepting this would encourage other publishers to
follow suit. A letter to T&F objecting to this proposal was being circulated amongst library directors. T&F had made some concession in that they were prepared to remove the 20-year rolling wall from core subscriptions.

Work was continuing on setting up a project to collect more data about the cost of cancelling big deals, in particular in respect of inter-library loans, and to consider the impact of cancellation on academics and research more widely.

7. Open Access

Nothing to report.

It was suggested and agreed that Joanne would ask the Office of Scholarly Communication whether they would be able to provide a brief update, perhaps by email, on Open Research matters which could be fed into the consultative committee meetings. Danny Kingsley currently gave updates at the Steering Committee meetings, but as these were held at the end of each round, there was currently a long gap between them and the next round of consultative committee meetings.

8. Prioritisation of recommendations

A list of recommendations for new titles had been circulated prior to the meeting.

After some discussion, it was agreed to put forward the following title to the Steering Committee for approval for purchase:

*International journal of engineering education* (£948)

It was noted that the backfile to the *Journal of applied mechanics* was not available separately, and that it would be necessary to purchase the complete ASME backfile. This was rejected on the grounds of cost ($15,240 excl. VAT).

9. Dates of meetings 2017-18

    Tuesday 8th May 2018, 12.00 noon, Pink Study Room, Moore Library

10. Any other business

None.