Present: Lynne Meehan (Chair), James Caudwell (JCS Team), Nicholas Cutler (Computer Laboratory), Joanne Farrant (JCS Team), Sue Lambert (Moore Library), Charlotte Smith (Engineering), Michael Williams (JCS Team)

Apologies: Penelope Butler (JCS Team), Yvonne Nobis (Moore Library)

Membership: it was noted that Yvonne Nobis, in her new role as Head of Physical Sciences Libraries, would no longer be participating in this committee; the Moore Library, therefore, was entitled to send a second representative if they so wished. The Department of Chemical Engineering would seek to find an academic representative.

1. Declaration of interests

There were no declarations of interest.

2. Minutes of the previous meeting

The minutes of the meeting held on 26th November 2019 were approved.

3. Matters arising

4 (i) cOAlition S had gone out to tender for a Journal Checker Tool for Plan S.

8. The purchase of the Kirk-Othmer Encyclopedia of Chemical Technology database had been approved by the Steering Committee in Michaelmas 2019.

4. Plan S developments & journal package renewals for 2020

James Caudwell updated the Committee on the status of the journal packages due for renewal in 2020. Agreements were expected to be transformative.

SpringerCompact – approved
Wiley – approved, but agreement not yet signed
OUP – Jisc consulting
Sage - Jisc consulting with institutions
CUP – approved, but agreement not yet signed
Royal Society of Chemistry – Jisc consulting with institutions
Institute of Physics – approved
The Company of Biologists – considering offer
The following points were noted:

- a transformative agreement must enable an institution to publish 100% of its research output OA by 2024
- the typical cost of a transformative agreement is the 2019 subscription cost plus the 2018 spend on APCs (article processing charges)
- the Office of Scholarly Communication (OSC) is working on a communications plan – the Committee made a plea for librarians to at least be made aware of any communications sent out
- the PlanS Working Group is continuing to meet, with now Jennie Digby as Project Manager. Currently working on identifying stakeholder groups and exploring the relationships between the different stakeholders.

5. Open access

The post of Open Access Service Manager had recently been advertised.

6. Financial matters

The Planning Round submission for 2019 asked for a 1% uplift in funds from the RMC. Outcome as yet unknown.

Funds available to the Consultative Committee for Technology from the JCS budget:

£421.65 from cancellations Michaelmas 2019

Funds available to all consultative committees from the database budget:

£2,329.41

As there is essentially no new needs money available, new journal titles have to be funded by making cancellations. The Committee asked for details of titles, not included in journal packages, so that they could consider whether any could be cancelled. **ACTION:** James Caudwell to produce relevant lists.

7. Recommendations

(i) Review of process

It was felt that the current scoring system did not always work terribly well and could be simplified.

It was proposed to trial the following:
- the JCS Team to circulate details of new recommendations and cancellations (as previously, ideally 2 to 3 weeks before consultative committee meetings), but will not ask for scores to be returned prior to the consultative committee meetings
- members to use their own scoring systems to help inform their decisions as to which titles are most needed etc.
- members to put the case for any titles needed by their departments at the consultative committee meetings
- consultative committee to agree a list of priorities to be put forward to the Steering Committee
- titles not approved for purchase by the Steering Committee, or not put forward to them, to be kept under consideration (i.e. not removed from lists after three rounds of meetings if not purchased/prioritised).

(ii) Prioritisation of

After some discussion the Committee agreed to put forward the following database to the Steering Committee for approval for purchase:

- AIAA meeting papers (current); AIAA meeting papers 1923-2017; SciTech Forum papers (£14,967.60)

8. Date of next meeting

Tuesday 26th May 2020, 12 noon, Ground Floor Training Room, UL.

9. Any other business

None.