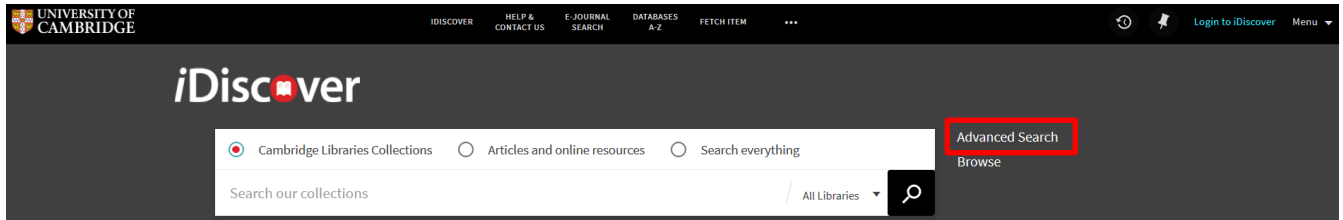


Advanced Searching Methods in iDiscover

1. Advanced searching

- Click on the 'Advanced Search' option (to the right of the iDiscover search box):



- This opens the advanced search screen to allow/begin refining your search further.

Note: If you do a simple search and then select '[] ADVANCED SEARCH', iDiscover will carry forward the search term you have already entered. Similarly, if you begin a search in [] ADVANCED SEARCH and then return to SIMPLE SEARCH, the search term will also be carried through.

2. Refining your advanced search

- Use the drop down boxes in the advanced search screen to define your search criteria in detail:

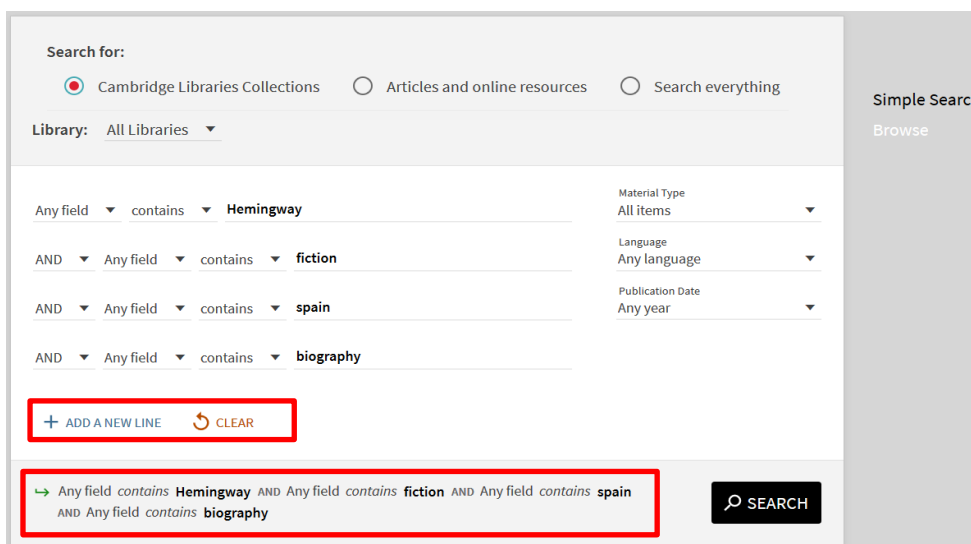
 A screenshot of the advanced search screen. At the top, it says 'Search for:' followed by three radio buttons: 'Cambridge Libraries Collections' (selected), 'Articles and online resources', and 'Search everything'. Below this is a 'Library:' dropdown menu set to 'All Libraries'. The main search area contains four lines of criteria:

- Any field contains Hemingway
- AND Any field contains fiction
- AND Any field contains spain
- AND Any field contains biography

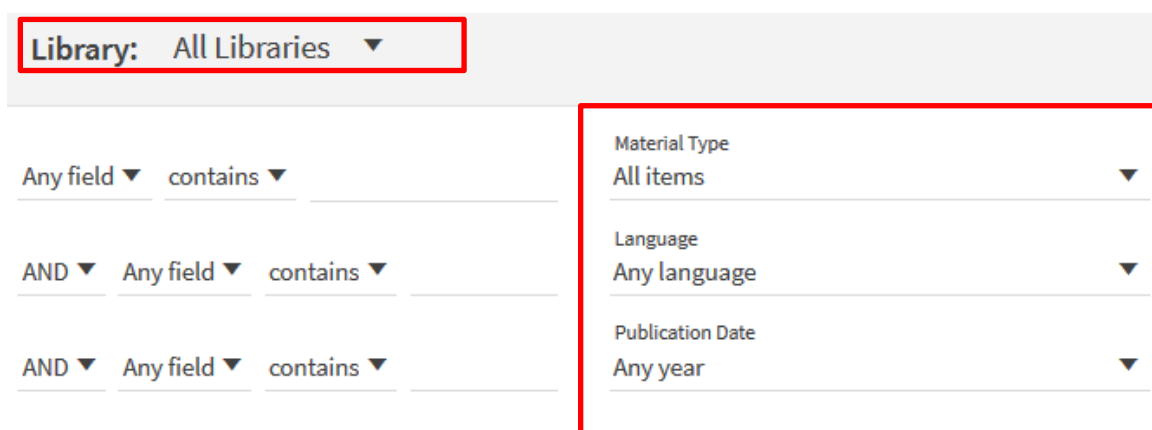
 To the right of these lines are dropdown menus for 'Material Type' (set to 'All items'), 'Language' (set to 'Any language'), and 'Publication Date' (set to 'Any year'). At the bottom left, there are buttons for '+ ADD A NEW LINE' and 'CLEAR'. At the bottom right, there is a 'SEARCH' button. Below the search criteria, a summary of the query is shown: 'Any field contains Hemingway AND Any field contains fiction AND Any field contains spain AND Any field contains biography'.

- You can use 'AND', 'OR' and 'NOT' as options for refining for each additional line within the search query.
- Select 'Any field' to choose from title, author/creator, subject or classmark.
- Select 'contains' to decide if the search should *contain*, *be exact* or *start with* the search word.
- You can add additional lines and criteria by selecting '+ ADD A NEW LINE'.

Note: As you add new lines, the overall search query appears at the bottom of the screen



- To remove your advanced search details, use: .
- You can also limit results to:



- **Library:** Choose from Books, eBooks, Online Resources, or a specific library
- **Material Type:** Articles, Journals, Images, Audio Visual or All items
- **Language:** A range of languages
- **Publication Date:** Any year, a specific date, last year, last 2 years, last 5 years, last 10 years, last 20 years

Note: You can also use the filters in the 'Refine my results' area of the results page for precise dates (See Quick Guide: Refining, expanding and ordering your results).

- Click on to retrieve your advanced search results.


3. Truncation Searching

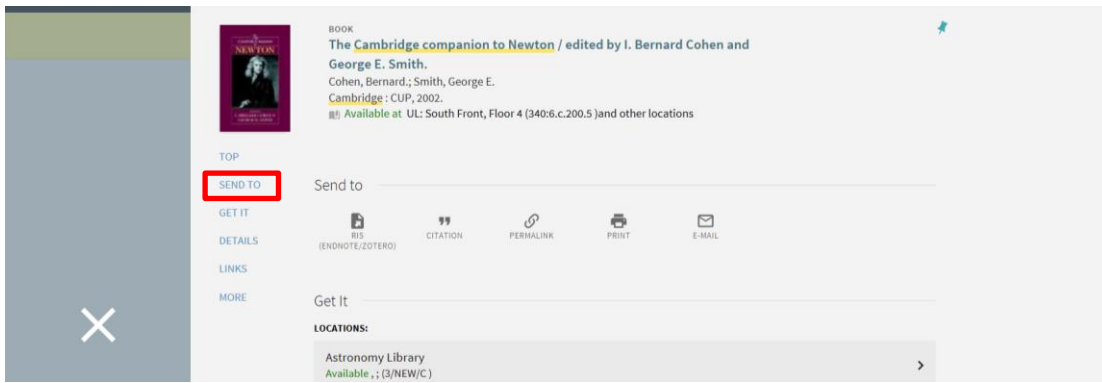
If you are not sure of a spelling (of multiple letters) or want to retrieve similar words (e.g. London, Londoner), you can use the '*'. A search for "parad* lost" will retrieve results for 'paradise lost', plus any results for e.g. 'parade lost'. This works in both the simple and advanced search.

4. List of results

When you search for items, a list of results is displayed:

The screenshot shows the iDiscover search results page. At the top, there is a search bar with the query 'cambridge companion to newton' and a search button. Below the search bar, there is a navigation bar with links for 'IDISCOVER', 'MY LIBRARY ACCOUNT', 'HELP & CONTACT US', 'EJOURNALS A-Z', 'DATABASES A-Z', and 'LIBRARIES DIRECTORY'. A 'Login to iDiscover' button is also present. The main content area displays a list of results. The first result is an article titled 'The state of the art on Newton: Robert Iliffe and George E. Smith: The Cambridge companion to Newton, Second edition. Cambridge: Cambridge University Press, 2016, 637 pp, £22.99 PB'. The second result is a book titled 'The Cambridge Companion to Newton / edited by Rob Iliffe, George E. Smith.'. A red box highlights the text '1 - 10 of 12,250 Results' at the top left of the results list. Another red box highlights the book result. On the right side, there is a 'Refine my results' section with options for 'Expand beyond library collections', 'Sort by Relevance', 'Availability', and 'Resource Type'.

- The number of results and pages are shown in the top left of the screen.
- Each result has an icon (or book cover) followed by a brief description of the item.
- Result information includes: title, author, resource type (e.g. book, article, review). There are also links to see where the item is located or if it is available to access online as full text.
- Search results are paginated and there is a page-turner icon  to turn to more pages and load more results (or click on the 'load more results' button which appears at the bottom of a page).
- Click on a record to view the detailed results information (you can also open results in a new window or tab by right clicking):



- To send details (as email, permalinks, citations or in RIS to reference managers) or print, use the icons in the 'Send to' section.